



Patient Portal User Agreement

Rocky Mountain Family Medicine, LLC provides this site in partnership with e-MDs® for the exclusive use of its established patients. The patient portal is designed to enhance patient –physician communications. All users must be established by a previous office visit.

We strive to keep all the information in your records correct and complete. If you identify any discrepancy on your record, you agree to notify us immediately. Additionally, by using the patient portal, the user agrees to provide factual and correct information.

The information on the patient portal is maintained by Rocky Mountain Family Medicine, LLC physical facility-2241 Farnum St. Suite 102 Casper, WY 82609. For questions about this site, contact Eric Lawrence, DO at 307-315-6133 or manager@rockymountainfamilymed.com

The patient portal does provide the following services:

- Medication re-fill request
- Communication of laboratory results from staff to patient
- Review Patient’s medical summary, medication list, treatment history and visitation dates
- Schedule requests, patient directed scheduling, and waiting list requests
- Limited communication regarding on-going treatment.

The patient portal is not intended to provide internet based diagnostic medical services. Also following limitations apply:

- No internet based triage and treatment request. Diagnosis can only be made and treatment rendered after the patient schedules and SEES the doctor.
- No Emergent communications or services. Any emergent conditions should be seen by Insta Care, Emergency Department, or 911.
- No request for narcotic pain medication or sedative will be accepted.
- Request for re-fill medication not currently being treated by the physician.

The patient portal is provided as a courtesy to our valued patients. While some offices charge for this convenience on an annual basis, we are focused on providing the highest level of service and health care. However, if abuse or negligent usage of patient portal persists, we reserve the right at our own discretion to terminate patient portal offering, suspend user access, or modify services offered through the patient portal.

The patient portal is provided in partnership with e-MDs, our HER software vendor and provider. The data is stored at Rocky Mountain Family Medicine. The data is on HIPAA compliant VPN with high level encryption that exceeds the HIPAA standards. While we believe that the IT infrastructure and data are safe and secure, it does not guarantee unforeseen adverse events cannot occur. To the extent that it is possible Rocky Mountain Family Medicine has undergone rigorous IT implementation and security standards exceeding industry recommendations.

Please read our HIPAA policy for information on how private health information (PHI) is used at Rocky Mountain Family Medicine. All new and established patients have signed HIPAA agreement form and have been given a copy of our HIPAA policy. If you do not recall having signed HIPAA agreement form or need to reacquaint with our HIPAA policy, a print or electronic copy in PDF format will be provided to you for your review.

Once you have signed the Patient Portal Consent Agreement and have provided Rocky Mountain Family Medicine with legitimate email address that is secure, you will be given our system generated unique user identification and password. The site may be accessed in two ways:

1. Directly by going to this URL: <https://www.gotomyclinic.com/RMFM>
2. Rocky Mountain Family Medicine website: <http://www.rockymountainfamilymed.com> and clicking on patient portal tab.

Upon acceptance by our patient portal system, on the email reply, it will contain your unique user id and password along with PDF Patient Users Guide. While patient portal is user friendly, limited technical support questions can be directed to manager@rockymountainfamilymed.com

If you have reasons to believe that breach of HIPAA exists with the patient portal and Rocky Mountain Family Medicine has not satisfactorily remedied the situation, you may file a complaint at:

U.S. Dept. of Health & Human Services
1961 Stout St. Room 1426 FOB
Denver, CO 80294-2024
(303)-844-2024/Fax (303) 844-2025

Patient Acknowledgement and Agreement

I acknowledge that I have read and fully understand this consent form. I have been given risks and benefits of patient portal and agree that I understand the risks associated with online communications between my physician and patient, and consent to the conditions outlined herein. I acknowledge that using the patient portal is entirely voluntary and will not impact the quality of care I receive from Rocky Mountain Family Medicine should I decide against using the patient portal. In addition, I agree to adhere to the policies set forth herein, as well as any other instructions or guidelines that my physician may impose for online communications. I have been proactive about asking questions related to this consent agreement. All of my questions have been answered with clarity.



Patient Signature

Print Name

Date _____

EMAIL ADDRESS: _____